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The Republic of Uganda

OFFICE OF THE SECRETARY DISTRICT SERVICE COMMISSION

PAKWACH DISTRICT LOCAL GOVERNMENT

P.O. BOX 64,

PAKWACH.

In any correspondence on

This subject please quotes DSC/PAK/156/1

19<sup>th</sup> June, 2023**EXTERNAL JOB ADVERTISEMENT FOR ASSISTANT WATER OFFICER (MOBILIZATION)  
ON TWO YEARS LOCAL CONTRACT RENEWABLE.**

Applications are hereby invited from suitably qualified Ugandans to fill the vacancy of Assistant Water Officer (Mobilization) on two years Local Contract **renewable**, with grant from Water Sector in Pakwach District Local Government. Application to be submitted in Triplicates on **PSF 3 (Revised 2008)** each with **Certified photocopies of academic certificates, Transcripts, plus 3 recent passport size photographs** to the Secretary District Service Commission, P.O Box 64, Pakwach not later than **23<sup>rd</sup> June, 2023 at 5:00P.M**. Details of this advert can be obtained from Pakwach District Local Government District Notice boards while the jobs descriptions and person specifications can be viewed on the Ministry of Public Service website ([www.publicservice.go.ug](http://www.publicservice.go.ug)) or you can consult District service Commission secretariats Country wide for the same.

Applications should be submitted in a file folder bearing Name of Applicant, Authority, Post, Valid Contact & Reference Number (**Check Summary of Advert for Job Reference No.**). also note that Job in Local Government is Completely free of charge so be aware of comment.

Dhogupol Ronald

**CT. SECRETARY DSC- PAKWACH**

- # The Permanent Secretary, Ministry of Local Government, Kampala
- # The Permanent Secretary, Ministry of Public Service, Kampala
- # The Permanent Secretary, Ministry Finance, Planning, Economic Development, KLA
- # The Permanent Secretary, Ministry of Health
- # The Secretary Public Service Commission, Kampala
- # The Chief Administrative Officer, Pakwach
- # The District Chairperson
- # Notice Boards

SUMMARY OF POSITION ADVERTISED EXTERNALLY			
REF. NO.	POST TITLE	SALARY SCALE	NO. OF VACANCY
<b>DEPARTMENT : WORKS AND TECHNICAL SERVICE/WATER</b>			
DSC/PAK/01/2023E	Assistant Water Officer (Mobilization)	U4L	1

**Job Title : Assistant Water Officer (Mobilization)**

**No. of Vacancy : 01**

**Salary Scale : U4L**

**Reports to : District Water Officer**

**Job Purpose:**

To provide technical support in the provision of clean and safe water as well as sanitary facilities in the District.

**Key Functions**

- ❖ Ensure integration of community mobilization and advocacy aspect in all water supply development and maintenance activities
- ❖ Liaise with the department of water and NGOs in carrying out community needs assessment.
- ❖ Identification of District priority areas, activities and development of strategies to meet objectives of the District.
- ❖ Promote integrations and coordination of NGOs, CBOs and Donors support in social mobilizations.
- ❖ Attend/participate in meetings to provide input for information sharing across sectorial collaborations.
- ❖ Assist Sub-counties in developing annual and quarterly Plan and Budget for Water Supply and Sanitation.
- ❖ Facilitate preparation of Annual and quarterly District Plan on d budget for social mobilizations as per approved District Water Development Contingency Grant (DWDCG) Guidelines.
- ❖ Develop quality assurance plan for water source ownership, management and maintance.
- ❖ Facilitate capacity building and development of Human Resource at community, sub-county and District levels with CBOs, NGOs and Government.
- ❖ To prepare quarterly and annual progress reports and accountabilities.



- ❖ To facilitate advocacy activities to solicit political and community support at all levels.

## Person Specifications

### (i) Qualifications

An honors degree in the Development Studies, Arts, Social Sciences, Social work and Social Administration and Management Science from a recognized University or Institution.

### Competences

- ❖ Coaching and mentoring;
- ❖ Mobilization skills;
- ❖ Accountability;
- ❖ Concern for quality and standard;
- ❖ Communicating effectively; and

